

**CITY OF BAY CITY**  
**MINUTES • JANUARY 26, 2021**

---

**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Regular Meeting**

**6:00 PM**

---

**1901 5TH STREET  
BAY CITY TX, 77414**



**Mayor**

Robert K. Nelson

**Councilman**

Jim Folse

**Mayor Pro Tem**

Jason W. Childers

**Councilman**

Brent P. Marceaux

**Councilwoman**

Becca Sitz

**Councilwoman**

Floyce Brown

***Bay City is committed to developing and enhancing the long-term prosperity,  
sustainability, and health of the community.***

**CALL TO ORDER**

Mayor Robert K. Nelson called the meeting to order at 6:16 PM.

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Councilwoman Floyce Brown*

**CERTIFICATION OF QUORUM**

Mayor Robert K. Nelson certified that a quorum was present.

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Jason W. Childers  
Councilwoman Floyce Brown  
Councilman Jim Folse  
Councilman Brent P. Marceaux  
Councilwoman Becca Sitz

**MISSION STATEMENT**

The City of Bay City is a community that fosters future economic growth, strives to deliver superior municipal services, invests in quality of life initiatives and is the gateway to the great outdoors. We encourage access to our unique historical and eco-cultural resources while maintaining our small-town Texas charm.

*Councilwoman Floyce Brown*

**APPROVAL OF AGENDA**

Motion made by Councilwoman Brown to approve the agenda, Seconded by Councilman Marceaux. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

**PUBLIC COMMENTS**

There were not any public comments.

**CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

- 1. Minutes of City Council Regular Meeting on January 12, 2021.**
- 2. Accounts Payable, Direct Payable and Utility Refunds for October, November, and December 2020**

Motion made by Mayor Pro Tem Childers to approve the Consent Items, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman

---

Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

### **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

**3. Presentation ~ Discuss, consider, and/or approve architectural design of Digital Billboard at Bay City Civic Center.**

Heidi Martinez, Tourism Director, presented the billboard design proposed. We do not need Texas Department of Transportation approval. Have gotten confirmation that the sign will be covered under insurance for lightning/weather/wind once it is built, different features that includes earth grounding rod, built to accommodate wind load, projecting sign to be 29 feet tall. Ms. Martinez answered various questions from Council regarding the sign capabilities and software.

Motion made by Mayor Pro Tem Childers to approve the design of the digital billboard, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

**4. Presentation ~ Library 1st Quarter Report.**

Samantha Denbow, Library Director, presented the Library statistics from October through December. They had 29 programs that were all virtual except one. Number are down due to COVID, but computer usage has remained steady. Ms. Denbow stated that they are getting ready for summer programs that will be both virtual and in person.

**5. Ratification ~ Discuss, review and/or approve ratifying adjusted Utility Fees.**

The ratification of adjusted utility fees was presented by both Shawna Burkhart, City Manager, and Scotty Jones, Finance Director, and the need to ratify change in volume and fee change from 6.30 to 3.15

Motion made by Councilwoman Brown to approve the ratification of the adjusted utility fees, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

**6. Resolution ~ Discuss, consider, and/or approve a Resolution allowing the City Manager to approve contracts.**

Motion made by Councilwoman Sitz to approve a resolution allowing the City Manager to approve contracts, Seconded by Mayor Pro Tem Childers. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

**7. Resolution ~ Discuss, consider, and/or approve a Resolution approving the submission of the "Project Justice" project grant application under the Criminal Justice Grant with the Office of the Governor, Criminal Justice Division.**

Robert Lister, Chief of Police, presented the resolution and stated that the grant would assist in the salary of a full time investigator. Chief Lister stated that based on the number of cases, the investigations division has struggle to keep up. Chief added that the grant pays 100% first year and will provide vehicle and full salary, 2nd year 80% - city 11,000, 3rd year - 23,000, and 4th year city picks up full salary. Mayor Nelson asked Chief Lister if her will hire investigator and Chief replied that is trying to get one already. Mayor Pro-Tem Childers asked if it can be from within or are they hiring from outside and the Chief replied that it could be from within or a lateral transfer from another agency. Chief stated that the funding is through DOJ, criminal justice division for State of Texas - JAG grant is Federal funded. Councilwoman Brown added that there will have to be adjustments in the budget after first year and after 4th year, full 58,000 (2025-26).

Motion made by Mayor Pro Tem Childers to approve the resolution, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

## **CLOSED / EXECUTIVE SESSION**

Council adjourned in to an Executive Session at 6:51 pm.

- 8. Executive session pursuant to Texas Government Code Section 551.087, (1) to discuss or deliberate regarding commercial or financial information that BCCDC has received from a business prospect that BCCDC seeks to have locate, stay, or expand in Bay City and with which BCCDC is conducting economic development negotiations; and/or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**
- 9. Executive Session to consult with legal counsel about legal matters pursuant to Section 551.071(2) of the Texas Government Code.**

## **OPEN SESSION**

Discuss, consider and/or take action on item(s) listed in Executive/Closed Session, (if any).

Council reconvened in at 8:12 pm. Council took no action on the items in executive session.


## **ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS**

There were comments from Mayor or Council

**ADJOURNMENT**

Motion made by Councilman Marceaux to adjourn, Seconded by Mayor Pro Tem Childers. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried and meeting adjourned at 8:16 pm.

**PASSED AND APPROVED**, this 9<sup>th</sup> day of March, 2021.

  
\_\_\_\_\_  
ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

  
\_\_\_\_\_  
JEANNA THOMPSON  
CITY SECRETARY

